

Entry Planning Tasks

Area 1: Learn about the culture, strengths, achievements, people, community, overall organizational values, and areas already identified for continuous improvement.	
Conduct one-on-one meetings with each board member	
Conduct one-on-one meetings with each certificated educator	
Conduct one-on-one meetings with administrators	
Conduct one-on-one meetings with administrative support staff	
Conduct one-on-one meetings with operational support staff	
Conduct one-on-one meetings with paraeducators	
Conduct one-on-one meetings with Vista School Foundation board members	
Conduct one-on-one meetings with top Vista School donors	
Conduct one-on-one meetings with recommended individuals (“you have to talk to...”)	
Lunch with the Mayor of Ivins	
Send introductory letter to parents	
Send introductory letters to key community leaders (faith leaders, police/fire chief, chamber of commerce, etc.)	
Schedule a New Director meet and greet for families of Vista	
Introductory Meeting with PTO	

Progress Key:

Not Initiated  In Progress  Completed 



Vista School Board Meeting
August 24, 2023 Agenda
Location: 585 East Center, Ivins, UT 84738

Board members present:

Others present:

CALL TO ORDER: Michelle Walter

APPROVAL OF MINUTES

PUBLIC COMMENTS

BOARD CALENDAR

5:30 Training on August 24th - Michelle Walter

Next Board Meeting - September 28th @ 6 pm, Training at 5:30

REPORTS

PTO - Grace Paget

Director's Report - Justin Blasko

Enrollment and Lottery Update

Academic Progress

Faculty/Staff Changes

Upcoming and Past Events

Financial Report - Troy Bradshaw

Committee Reports - Finance, Audit, Governance

DISCUSSION/ACTION ITEMS

Director Evaluation Process

Board Retreat

Public Relations Committee - The professional maintenance of a favorable public image by a company or other organization. This might include branding, website, marketing, etc.

COMMENTS FROM THE ADMINISTRATION TEAM

CLOSED SESSION

**School Board Meeting
Enrollment Report/Update**

Aug 24, 2023

August Enrollment Report

2023-24 School Year						
	2023-2024 Target	2023-2024 Enrolled	Waitlist 08/04/23	Enrollment as of 8/22	Waitlist as of 8/22	Enrolled August 2022
Kindergarten	100	94	4	97	2	91
1st Grade	104	107	9	103	11	101
2nd Grade	108	107	13	101	8	107
3rd Grade	112	122	12	116	13	111
4th Grade	116	124	14	114	16	114
5th Grade	120	123	17	113	17	123
6th Grade	145	147	6	139	8	144
7th Grade	145	144	4	137	1	128
8th Grade	128	132	4	122	1	115
9th Grade	90	81	0	72	1	81
Total	1168	1181	83	1114	70	1115

MAY 2023 BOARD REPORT

	2023-24 School Year						
	Enrolled April 2023	Enrolled May 2023	Number returning for 23-24	Number accepted invitation from lottery 23-24	Total returning + newly enrolled	2023-24 Target	Current Waitlist
Kindergarten	85	85		94	94	100	7
1st Grade	99	99	79	28	107	104	3
2nd Grade	108	108	94	15	109	108	3
3rd Grade	112	112	107	15	122	112	9
4th Grade	115	115	103	18	121	116	2
5th Grade	122	122	114	14	128	120	9
6th Grade	148	148	115	32	147	145	6
7th Grade	129	129	136	9	145	145	1
8th Grade	115	115	118	14	132	128	0
9th Grade	80	80	83	0	83	90	1
Total	1113	1113	949	239	1188	1168	41

Vista Finance Committee Meeting
August 7, 2023
Agenda

Attendees: Justin Blasko, Troy Bradshaw, Michelle Walter, Peter Dawson

Overview:

I. Critical Items for all organizations to have in order to achieve excellence:

A. Vision

1. Vision of the founders of Vista is why we are here now. That vision has brought Vista much acclaim and success. Will continue to work with the administration, teachers, and staff, as well as parents, Foundation, PTO and larger community to refine the vision.

B. People

1. Passionate individuals caring for our children
2. Equitable compensation and benefits for all employees of Vista
3. Transparent communication with all stakeholders
4. Community Building

C. Money

1. Enrollment Targets
2. Capital Campaign (outlined below)

D. Execution

1. Operational Excellence – eventually all grand plans devolve into work
2. Ensuring everyone is placed in the proper seat and given the tools and support to succeed

E. Responsive Resolutions

1. i.e. customer service (the customer is not always right... however, mistakes will always happen, how we resolve issues (attitude, promptness, equitable outcomes))

II. Focus this year

A. Incentive Compensation and Equitable Pay

B. Department Heads

1. Budgets
 - a. fully outlined and transparent budgets for all departments and organizations (including PTO)
2. Empowerment

C. Capital Campaign

1. Full-time grant writer
2. Donor Pool

3. Coordinate with Foundation on initiatives to grow donor pool and charitable donations

D. Branding – needs to be consistent with cohesive messaging across all grade levels and programs

1. Website – simplify, modernize
2. Newsletter – modernize
3. Consistency across school and programs
 - a. Build standardized templates across departments

E. Benefits Review

1. Review of fee schedules, benefit offerings and service

F. Investment Targets

1. Review of current investments and rate of return
2. Review of current advisors, fees and

Vista School
Profit & Loss Budget Overview
July 2023

	<u>Jul 23</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense				
Income				
1000 · Local Revenue	89,910.93	584,934.22	-495,023.29	15.37%
3000 · State Revenue	937,567.18	11,223,793.45	-10,286,226.27	8.35%
4000 · Federal Revenue	0.00	1,356,730.90	-1,356,730.90	0.0%
Total Income	<u>1,027,478.11</u>	<u>13,165,458.57</u>	<u>-12,137,980.46</u>	<u>7.8%</u>
Gross Profit	1,027,478.11	13,165,458.57	-12,137,980.46	7.8%
Expense				
10 · INSTRUCTION	479,976.73	6,728,585.86	-6,248,609.13	7.13%
21 · STUDENT SUPPORT SERVICES	30,627.97	397,814.79	-367,186.82	7.7%
22 · SUPPORT SERV. INSTR. STAFF	209.64	251,768.40	-251,558.76	0.08%
24 · SUPPORT SERV. ADMINISTRATION	47,329.31	810,381.94	-763,052.63	5.84%
25 · SUPPORT SERV. CENTRAL	32,192.20	540,998.07	-508,805.87	5.95%
26 · SUPPORT SERV. OPER. & MAINT.	16,069.04	607,055.82	-590,986.78	2.65%
27 · STUDENT TRANSPORTATION	720.30	91,416.46	-90,696.16	0.79%
31 · FOOD SERVICES LUNCH	1,391.33	469,330.95	-467,939.62	0.3%
33 · After School Program	15,816.57	62,835.34	-47,018.77	25.17%
45 · BLDG AQUISITION & CONSTRUCTION	6,522.24	1,211,616.58	-1,205,094.34	0.54%
51 · Debt Service	59,570.00	1,678,246.66	-1,618,676.66	3.55%
Total Expense	<u>690,425.33</u>	<u>12,850,050.87</u>	<u>-12,159,625.54</u>	<u>5.37%</u>
Net Ordinary Income	<u>337,052.78</u>	<u>315,407.70</u>	<u>21,645.08</u>	<u>106.86%</u>
Net Income	<u><u>337,052.78</u></u>	<u><u>315,407.70</u></u>	<u><u>21,645.08</u></u>	<u><u>106.86%</u></u>

Notes:

Student Fees for all year
Professional Time all year
Teacher Supplies all year
Curriculum 50%

Vista School PTO

2023-2024 Organization
Introduction & Orientation

<https://www.vistautah.com/pto>



Our Purpose:

Vista Parent Teacher Organization, hereinafter Vista PTO, is organized for the purpose of:

- a. Enhancing the education experience by supporting academic and enrichment activities.
- b. Providing a non-biased forum for sharing information on issues that impact our children.
- c. Supporting school and family social interaction.
- d. Improving the environment at our school by providing and encouraging volunteer support.
- e. Providing financial support for programs funded outside of the annual school budget.

Bylaws available online:

<https://www.vistautah.com/wp-content/uploads/2021/08/PTO-ByLaws-2021.pdf>

Organization Info:

- Website: <https://www.vistautah.com/pto>
- Email: PTO@Vistautah.com
- Facebook: <http://www.facebook.com/groups/vistapto>
- Instagram: <http://www.instagram.com/vistapto>
- **Monthly Meetings: First Thursday of the Month @ 2:00PM / Location TBD. (45min Open Forum / 15min Close Session)**
- Main Point of Contact: Alejandra Klc: 435.703.8889 (Mobile)

TWO VACANT ROLES:

President - Alejandra Klc

Vice President - Virginia Paz

Treasurer - Vanisa Trani

General Secretary - _____

Social/Print Media Secretary - Grace Paget

Fundraising & Sponsorship - _____

Project Liaison - Annie Ashton



PTO Exec Board

PTO Activities & Events Schedule:

August 10, 2023 - Back to School Night (4pm -8pm)

- August 15, 2023 - First Day of the 2023-2024 School Year!
- August 18, 2023 Kindergarten Orientation (5pm-7:30pm -Setup/Event/Cleanup)
- August 26, 2023 - Vista PTO Movie Night (5pm-10pm)
- September 1, 2023 - Dollar Denim Day (8am-9am)
- September 20, 2023 - Fall SEP - Teacher's Luncheon
- October 6, 2023 - Dollar Denim Day (8am-9am)
- November 3, 2023 - Dollar Denim Day (8am-9am)
- December 1, 2023 - Dollar Denim Day (8am-9am)

- **Monthly PTO Meetings - First Thursday of the Month @ 2pm / Starting August 3rd, 2023**

- January 5, 2024 - Denim Day (8am-9am)
- January 18, 2024 - Science Fair Judges Luncheon
- January 2024 - Winter Fundraiser /TBBD
- February 2, 2024 - Denim Day (8am-9am)
- February 15, 2024 Spring SEP Luncheon
- March 1, 2024 - Denim Day (8am-9am)
- April 5, 2024 - Denim Day (8am-9am)
- April 20, 2024 - Springtime Carnival (TBC)
- May 3, 2024 - Denim Day (8am-9am)
- May 6-10, 2024 - Teacher Appreciation Week
- May 23, 2024 - PTO Splash Bash

Milestones

Where we are and where we'd like to be!



The Vista PTO needs Activity Leads & Volunteers!



Please sign-up online TODAY!

<https://tinyurl.com/y4kc5mkd>

- You can choose the activities & events that are of most interest and best fit your schedules.
- Most activities are onsite at Vista and during school hours.
 - Only some activities are suitable for Parents with small children, but we encourage all parents to get involved and volunteer when and if, they are able.
- We only ask that you consider your scheduled commitments and communicate any changes that could negatively impact the intended results of those activities & events and all volunteers involved.

RECENT ACCOMPLISHMENTS

January 4, 2023 - Bldg Expansion Grand Opening

February 2023 - Southern Utah's Best Charter School Voting

February 15, 2023 - Spring SEP Teacher's Luncheon

April - Science Fair Judge Panel & Teacher Luncheon

April 26, 2023 - Cafe Zupas Fundraiser

May 1-5, 2023 - Teacher Appreciation Week

February 2022 - Raise Craze Fundraiser Proceeds = \$20K

February 26, 2021 Spring Box Top Competition

March 6, 2021 Musical Cast Party

April 9, 2021 - PTO Color Run (Fri. 5-7pm) / Sold T-shirts

May 3-7, 2021 Teacher Appreciation Week

May 26, 2021 PTO Splash Party (Wed. 5-7pm)

August 21, 2021 - Vista PTO Movie Night

August 2021 - Fall Box Top Competition

Oct 9, 2020 - PTO Fall Festival

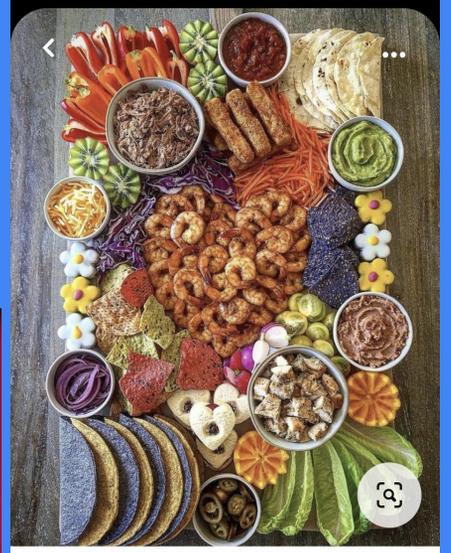
Denim Days - Once a month

Funds help the PTO provide Vista

Students with fantastic activities

throughout the year.





PTO EXEC BOARD CONTACT INFO:

Alejandra Klc (President)

alejandraklc91@gmail.com / 435-703-8889

Virginia Paz (Vice President)

pazible@gmail.com / 951-500-8438

Grace Paget (Social/Print Media)

gapaget@gmail.com / 408.314-8130

Vanisa Trani (Treasurer)

cleavelandvanisa@gmail.com /435-238-5399

Annie Ashton (Project Liaison)

annielovesadam@gmail.com / 801-319-0277

How Can You Help?

- Help the PTO Educate the Vista Community about our different entities & roles.
 - Share details on how we (PTO, School Board / Foundation & Administration, collaborate together.
 - Address the Uniform Policy (Challenges expressed by Parents)
 - Address Transportation Issues
- Help the PTO encourage Parents to be active participants at the School Board Meetings, to directly share their concerns or questions, and therefore achieve better results in a faster time frame. (Perhaps an incentivised strategy?)
- Have a presence at our PTO Events: Movie Night / Spring Carnival 4/20/24 / and Splash Bash on 5/23/24 (last day of school).



Questions?
Concerns?
Suggestions?

PLEASE REACH OUT: PTO@VISTAUTAH.COM