



## **SCHEDULING SOLUTIONS FOR**



Enter you	r email and password, and click "Login"	Log in with your		
Your email address:		username and		
Your personal passwo	ord:	password		
	Login			
	Forgot Password			

eports / Event Report page					
Schedule report delivery					
EVENT	REPORT	TEACHER			
FEB2021 Parent Teacher Conference, 2/11/20, 2/12/20, Vista School	-	Teachers' schedule		▼ All	
PRINT		SORT			
none	~	Teacher	~		
Show All Slots					
DATE FROM DATE TILL					
m 02/01/21 m 12/31/22	resh				
+ Additional Fields   Send Email   Print Export to ▼		Appointments Below		Save Report Settings Reset	Report Settings
		Appointments for:			
				Refresh to view last	
Time(dur)		Wednesday, February 10, 2021 Student Name	$\neg$		
2:10 PM(10)		Student Name	+	minute sign-ups.	
2:40 PM(10)			minute sign-ups.		
		Appointments for:			
Time(dur)	Wednesday, February 10, 2021 Student Name	$\top$	Parent		
2:50 PM(10)		$\top$			
		Appointments for: Wednesday, February 10, 2021			
Time(dur)		Student Name	+	Parent	
2:00 PM(10)					
		Appointments for:			
		Thursday, February 11, 2021	_		
Time(dur)		Student Name	4.	Parent	
4:50 PM(10)			1	Hernandez, Madelyn	
		Appointments for:			



**Sept2020 Parent Teacher Conferences** 

## IMPORTANT INFO: ONLINE ONLY-DO NOT COME TO THE SCHOOL

How to setup an appointment:

- 1. Check the box next to the teacher name(s) to see their schedule.
- 2. Schedule your appointment.
- 3. Go to www.vistautah.com/faculty and click on the appropriate teachers virtual room link at your scheduled time.
- 4. You will be entered into a waiting room until the teacher lets you in to your private session.



If you happen to log in to the appointment scheduler, then click Admin UI to view your appointments.